

Information Asset Register Snapshot – September 2022

Asset Number	Asset Name	Asset Description	Primary purpose	Secondary Purpose	Business Critical	Department	Category	Hardcopy/Electronic
1	<b>CAS Cards - Casualty Cards (MIUs)</b>	Forms used by MIU to capture patient demographic, consultation and treatment information	Patient treatment	None	Yes	Minor Injuries Units	Form	Hardcopy
2	<b>Dietetics Salisbury Database</b>	Patient administration system used by Dietetics team (Salisbury)	Patient treatment	None	No	Dietetics Team	Database	Electronic
3	<b>Easy Expenses</b>	System used to manage Staff expenses	Staff expenses	None	No	Finance	Web-based	Electronic
4	<b>Rehab My Patient</b>	A web-based platform used to send information/exercise videos to physiotherapy patients	Patient treatment	None	No	Specialist Services	Web-based	Electronic
5	<b>Glasscubes</b>	System used for the upload and sharing of papers for Board and Board sub-committee meetings	Corporate records management	None	No	Corporate Services	Cloud-based	Electronic

6	<b>Allocate HealthRoster</b>	Electronic rostering system	Staff administration	Bank and agency shifts, sickness, annual leave	Yes	Corporate/HR	Software	Electronic
7	<b>ESR (IBM)</b>	Electronic staff records system	Staff administration	Payroll system	Yes	Corporate/HR	Software	Electronic
8	<b>WHC Intranet</b>	Repository for staff information	Staff resource	None	No	Corporate Services	Web-based	Electronic
9	<b>WHC Internet</b>	Repository for public information	Public resource	None	No	Corporate Services	Web-based	Electronic
10	<b>Infohealth (f2) Medical Equipment Asset Management System</b>	Medical and patient-related equipment management	Stock control	None	No	Corporate Services	Software	Electronic
11	<b>LanSweeper</b>	IT Asset Management System	Stock control	None	No	IT and Informatics	Software	Electronic
12	<b>NUTRIMEN</b>	Patient records regarding dietary concerns	Patient treatment	None	No	Dietetics Team	Web-based	Electronic
13	<b>Xpert Health</b>	Used to add patient information to who have attended Xpert sessions. Structured education for anyone who is overweight or diagnosed with prediabetes or diabetes	Patient treatment	None	No	Diabetes Team	Web-based	Electronic
14	<b>DATIX</b>	Incidents/Risks system	Risk/Complaints and Incident management	None	No	Organisation wide	Software	Electronic
15	<b>Medical Records Libraries</b>	Storage of paper health records	Patient treatment	None	No	Corporate Services	Repository/Library	Hardcopy

16	<b>Training Tracker</b>	Staff on-line training system (feeds ESR)	Staff training records	None	No	Organisation wide	Software	Electronic
17	<b>SYSTM-ONE - Wiltshire Community Healthcare PAS/EPR system - external system</b>	Patient administration system used by Community Teams, Continence, MSK Physio, Podiatry, Dietetics, Diabetes, SALT	Patient treatment	None	Yes	Organisation wide	Software	Electronic
18	<b>Credence</b>	DBS checks database	Carrying out DBS checks	None	No	HR	Software	Electronic
19	<b>Medequip TCES - continence product ordering system</b>	Database containing patient contact details and continence product requirements	Ordering and delivery of continence products	None	No	Wiltshire Continence Service	Software	Electronic
20	<b>NHS Mail</b>	Email service managed by NHS Digital	Staff emails	None	Yes	Organisation wide	Web-based	Electronic
21	<b>Medway-owned by GWH</b>	Patient administration system used by inpatient wards and Diabetes. Medway is a system owned by GWH for which WHC access with their permission	Patient treatment	None	No	Inpatients/Diabetes	Software	Electronic
22	<b>Restore</b>	Off-site archive - patient records	Retention of patient information	None	No	Clinical teams	Software	Electronic

23	<b>DIAMOND - Diabetes patient information management system - owned by RUH</b>	Patient administration system used by Diabetes team	Patient treatment	None	No	Diabetes Team	Software	Electronic
24	<b>SYNAPSE/PACS - owned by RUH</b>	Portal used to order/retrieve patient results	Patient treatment	None	No	Specialist Services	Software	Electronic
25	<b>ICE - owned by RUH</b>	Portal used to order/retrieve patient results	Patient treatment	None	No	Specialist Services	Software	Electronic
26	<b>Liquid Logic- owned by Wiltshire Council</b>	Patient administration system provided by Wiltshire Council	Patient treatment and recording	None	No	Adults with Learning Disabilities	Software	Electronic
27	<b>BI - Business Intelligence</b>	A system to find out what teams a patient has been under on S1.	Patient treatment	None	No	Informatics	Software	Electronic
28	<b>Elftman pressure system provided by Algeos</b>	Used by podiatry services to run equipment	Patient treatment	None				Electronic
29	<b>React 2 provided by React1 Ltd</b>	Provides online, interactive speech and language therapy exercises for people	Patient treatment	None	No	Adult Speech and Language Therapy	Web-based	Electronic
30	<b>Picker</b>	Friends and family		None				Hardcopy
31	<b>Cohort</b>	OH screening	OH screening	None	No	Human Resources	Web-based	Electronic
32	<b>NHS Jobs</b>	Advertising WHC job vacancies	Recruitment	None	No	Human Resources	Web-based	Electronic

33	<b>Rehabilitation Management System (RMS)</b>	Ordering of orthotics devices from Blatchfords	Patient treatment	None	No	Orthotics	Software	Electronic
34	<b>Unit 4 (Aggresso)</b>	Procurement Software (RUH)	Procurement	None		Finance	Software	Electronic
35	<b>Libre View</b>	Online system to view patient blood glucose readings from FreeStyle Libre device	Patient treatment	None	No	Diabetes	Web-based	Electronic
36	<b>Diasend</b>	Online system to view patient blood glucose readings from other BG meters	Patient treatment	None	No	Diabetes	Web-based	Electronic
37	<b>Lorenzo - owned by SFT</b>	Patient administration system used by Diabetes team	Patient treatment	None	No	Diabetes	Software	Electronic
38	<b>Results</b>	System used by the South Diabetes Team to check patient test results	Patient treatment	None	No	Diabetes	Software	Electronic
39	<b>SPACE for COPD</b>	An online self-management programme providing educational materials to patients about how to manage their COPD. Pilot to be trialled as part of COVID-19	Patient treatment	None	No	Respiratory Service	Web-based	Electronic
40	<b>LeDer</b>	Database onto which information relating to the deaths of patients with learning disabilities is entered.	Clinical Audit	None	No	Adults with Learning Disabilities	Web-based	Electronic
41	<b>SmartSurvey</b>	Web-based platform used by Quality Team to create surveys (e.g. the MSK Health Questionnaire)	Clinical Audit	None	No	Various departments, however maintained within the Quality Team	Web-based	Electronic

42	<b>National Audit for Care at the End of Life (NACEL)</b>	Web-based platform used by Quality Team to add information about deceased patients for the purpose of producing anonymous, national statistics published by NHS England. The platform is managed by NHS Benchmarking.	Clinical Audit	None	No	Quality	Web-based	Electronic
43	<b>Microsoft Teams</b>	<b>Microsoft Teams</b> is one of the most useful and effective ways to build a digital workspace on the go. With this tool, you can share, collaborate, meet, and communicate with people from inside and outside the organisation, however WHC primarily use teams for internal communications.	Communication	None	No	IT	Software	Electronic
44	<b>WhatsApp</b>	A messaging app owned by Facebook which allows users to send text messages, voice messages, make voice and video calls, and share images, documents, user locations and other media.	Communication	None	No	Multiple Departments	App (Mobile/Tablet)	Electronic

45	<b>Track and Trace</b>	Collection of test and trace data of visitors to wards and individuals accompanying patients to outpatient appointments, staff on wards from other areas, external healthcare workers and visitors. Data will only be shared with NHS Test and Trace upon request. The data are stored in logs in secure folders, managed by the IAA. Data are deleted 21 days after entry.	COVID	None	No	Executive Team	Database	Electronic
46	<b>Scanned Board Personnel Records</b>	Collection of personal documentation for each Board member stored on the w-drive, including requirements for Fit and Proper Persons.	Staff records	None	No	Corporate Services	Database	Electronic
47	<b>myCOPD (pilot)</b>	myCOPD is the completed app for patients suffering from COPD. Perfect inhaler technique videos, online rehab classes	Patient treatment	None	No			Electronic
48	<b>Attend Anywhere</b>	Video technology for clinical consultations	Patient Consultation	None	No	Specialist Services	Software	Electronic
49	<b>Ki Activ (pilot)</b>	Dashboard for monitoring activity of COPD patients		None	No	Respiratory Services		Electronic
50	<b>Web Collaborative Tools</b>	Website for diabetes patients with educational resources	Patient treatment	None	No	Diabetes	Web-based	Electronic
51	<b>Skyguard</b>	Lone working app	Staff safety	None	No		App (Mobile/Tablet)	Electronic
52	<b>Oviva</b>	Digital education programme for diabetes patients	Patient treatment	None	No	Diabetes	Software	Electronic

53	<b>Centrality</b>	IT Support and technology services provider	To provide IT services to WHC	None	No	Informatics	Web-based	Electronic
54	<b>Live Events</b>	Production functionality of 'teams' for Live Events for an audience exceeding 250. Meant for one to many broadcast video and meeting content to a large audience	Communication	None	No	Corporate Services	Software	Electronic
55	<b>Diabetes Active RTT and Caseload Viewer</b>	Management tool used by Diabetes Manager to review: waiting times, referrals to the appropriate pathways etc., appointment outcomes etc.	Manager to review: waiting times, referrals to the appropriate pathways etc., appointment outcomes etc.	None	No	Diabetes	Spreadsheet	Electronic
56	<b>Caseload List (with Shared Record Data)</b>	Caseload List of Diabetes patients generated by SystmOne Team used to prioritise patients based on data about the severity of their conditions, among other factors.	Patient treatment prioritisation	None	No	Diabetes	Spreadsheet	Electronic
57	<b>HR Current Staff Records</b>	Staff records saved in HR's shared area on the 'W' drive	Staff administration, legal obligations to hold staff and training records	None	No	Human Resources	Shared Folder	Electronic



58	<b>HR Former Staff Records</b>	Staff records sent to Restore plc to be archived.	Complying with NHS Records Management Code of Practice 2016	None	No	Human Resources	Repository/Library	Hardcopy
59	<b>Strategic data collection service(SDCS) Web portal</b>	A secure data collection system used by health and social care organisations to submit data to NHS digital	National reporting	None	No	Operations	Web-based	Electronic
60	<b>Strategic Executive Information System (STEIS) Website</b>	National system used to report serious incidents to the CCG	Serious Incident reporting	None	No	Quality	Web-based	Electronic
61	<b>ERS (Electronic Referral System)</b>	Referral system used by Specialist Services to send referrals to external organisations such as secondary care	Patient treatment	None	No	Specialist Services	Software	Electronic
62	<b>Network Folders (W Drive)</b>	Secure electronic filing system	Storage	None	Yes	Informatics	Shared Folder	Electronic
63	<b>On Site storage</b>	Secure storage of information at multiple localities of WHC sites	Storage	None	No	Organisation wide	Repository/Library	Electronic
64	<b>Confidential Waste Bins</b>	A secure depository for confidential information to be disposed of	Storage	None	No	Organisation wide	Repository/Library	Hardcopy
65	<b>USB External storage</b>	External storage system	Storage	None	No	Organisation wide	Hardware	Electronic
66	<b>Dictaphones</b>	A sound recording device most commonly used to record speech for playback or to be typed into print	Patient treatment	None	No	Orthopadic Interface Service	Hardware	Electronic

67	<b>Device Hard Drives</b>	Hardware component of a device that stores all digital content such as documents, music, videos, programmes, application preferences and operating system	Storage	None	No	Informatics	Hardware	Electronic
68	<b>Mobile Phones</b>	Telephone device used for the purposes of communication	Communication	None	No	Informatics	App (Mobile/Tablet)	Electronic
69	<b>Vodafone</b>	Provision of mobile phone devices to WHC staff	Employee Administration	None	No	Informatics	Web-based	Electronic
70	<b>Network Folders (T Drive)</b>	Secure electronic filing system	Storage	None	No	Informatics	Shared Folder	Electronic
71	<b>Dictation Software</b>	Software used for dictation purposes	Patient treatment	None	No	Orthopaedic Interface Service	Software	Electronic
72	<b>Facebook</b>	A social media and social networking service	Communication	Promotion	No	Corporate Services	Web-based	Electronic
73	<b>Twitter</b>	A social media and social networking service	Communication	Promotion	No	Corporate Services	Web-based	Electronic
74	<b>Youtube</b>	Video sharing service	Patient Treatment	Communication	No	Corporate Services	Web-based	Electronic
75	<b>Mytypediabetes1</b>	Educational resources for diabetes patients	Patient Treatment	None	No	Diabetes	Web-based	Electronic
76	<b>KPMG Central</b>	System used to facilitate the mandatory external audits in which WHC is required to partake by making any relevant documents available efficiently and securely.	Audit	None	No	Finance	Database	Electronic
77	<b>Community Inpatient GWH Coders' Folder</b>	A secure folder on the WHC W drive containing discharge summaries to which coders from Great Western Hospitals NHS Foundation Trust will have access.	Coding	None	No	Inpatients		Electronic

78	<b>Concept Management</b>	Secure disposal of IT hardware	Disposal	None	No	Informatics		Hardcopy
79	<b>Shared decision making tools</b>	BSW patient feedback pilot around Shared Decision Making	Patient Feedback	None	No			Electronic
80	<b>Long COVID Online Platform</b>	This online platform provides long-term COVID-19 sufferers with access to educational resources and advice from clinicians from University Hospitals Leicester. It also allows WHC to access information about their progress for their treatment. Secondary purposes appear include both audits conducted by WHC as well as UHL	Patient Treatment	None	No			Electronic
81	<b>Microsoft Bookings</b>	The Bookings app in Microsoft Teams offers a simple way to schedule in-person and virtual appointments, such as healthcare visits Schedulers can manage multiple department and staff calendars, as well as communications with internal and external attendees, from a single experience. The virtual appointments themselves are held via Microsoft Teams Meetings, which offers robust videoconferencing capabilities.	Patient Treatment	None	No	IT	Software	Electronic

82	<b>Patient and Public Involvement Database</b>	Database to store information on individuals who have consented to participate in WHC patient and public involvement work.	To store information on individuals who have consented to participate in WHC patient and public involvement work.	NA	No	Corporate Services	Database	Electronic
83	<b>DropBox</b>	File hosting service where files can be stored, shared and downloaded	Upload and download of files	NA	No	Corporate Services	Cloud-based	Electronic
84	<b>All Placements 1</b>	Spreadsheet for student placements across WHC	To store information on students on placement within WHC	NA	No	Education and Development	Spreadsheet	Electronic
85	<b>LanSweeper</b>	Collection of computer hardware and software data to support rolling refresh planning, identification of problematic or faulty machines, ensure legal compliance with software licensing and identify any security issues or rogue hardware/software installed in the LAN environment.	Asset-management	NA	Yes	IT	Software	Electronic
86	<b>Your COVID Recovery</b>	This online platform provides long-term COVID-19 sufferers with access to educational resources and advice from clinicians from University Hospitals Leicester. It also allows WHC to access information about their progress for their treatment. Secondary purposes appear include both audits conducted by WHC as well as UHL	Direct care to patients	NA	Yes	MSK and Long-term Conditions	Web-based	Electronic

86	<b>Wheelchair Users' Questionnaires (Goals and Outcomes)</b>	Spreadsheets containing bulk lists of patients' responses to the Wheelchair users' Goals and Outcomes questionnaires	Clinical audit	NA	No	Wheelchair Service	Spreadsheet	Electronic
87	<b>COVIDTrack</b>	Management of COVID vaccination data	Occupational health	NA	Yes			
88	<b>FluTrack</b>	Management of COVID vaccination data	Occupational health	NA	Yes			
89	<b>HealthRoster Optima (Allocate)</b>	Rostering software for WHC staff	Staff business function	NA	No	Human Resources	Software	Electronic
90	<b>Apogee</b>	Managed-print service entailing staff scanning their ID badges/entering codes so that print jobs can be properly logged for budget allocations etc.	Business function	NA	Yes	IT	Equipment	
91	<b>tQuest</b>	SystemOne linking to Salisbury NHS Foundation Trust's tQuest system for Pathology and Radiology reports  tQuest/Review are long established applications that are widely used by our local GP's. It is a 'BAU' application and is managed by our internal Application Support Team.	Direct care to patients	NA	Yes	Informatics (Salisbury NHS Foundation Trust)	Software	Electronic
92	<b>Antibody Testing (SmartSurvey)</b>	Utilising Smart Survey to collect staff details that will be used to arrange a COVID-19 antibody test for them.	COVID; occupational health	NA	Yes	Corporate Services	Software	Electronic
93	<b>Lateral Flow Testing (SmartSurvey)</b>	Use of smart Survey to collate lateral flow results, only collecting employee assignment number	COVID; occupational health	NA	Yes	Corporate Services	Software	Electronic

94	<b>Subject Access Requests Folder</b>	Folder used to saved all SARs and responses. W:\Wiltshire_Health_&_Care\Meetings\Information Governance Group\Supporting Documents\A.Subject Access Requests	Responding to SARs	NA	No	Information Governance	Shared Folder	Electronic
94	<b>Fresh Service</b>	Ticketing system for S1 queries	Technical support for S1 users	NA	No	Information Management Services`	Cloud-based	Electronic
95	<b>Millennium</b>	Access to Royal United Hospital NHS Foundation Trust's x-ray bookings and reviews system	Direct care to patients	NA	Ni	MIU	Software	Electronic