

Freedom of Information Act 2000**Wiltshire Health & Care LLP Response to Information Request****Date Request Received: 05/07/2019****FOI Ref: 12/19_20****Requested Information**

Please would you tell me:

1. How many 2nd Class letters your hospital's post room send each month/year?
2. If your post rooms are franking the letters via franking machines at 41p per standard size letter?
3. Who is the person responsible for the Trust's Postal budget ? (Normally Facilities department Heads).

The first two questions can be answered by your post room staff who can run reports from the franking machines.

Response

1. How many 2nd Class letters your hospital's post room send each month/year?
On average monthly 6590 letters
2. If your post rooms are franking the letters via franking machines at 41p per standard size letter?
No
3. Who is the person responsible for the Trust's Postal budget ? (Normally Facilities department Heads).
Facilities Manager

Exemption(s)

Nil

Attachment(s)

Nil

Date Response Sent: 05/08/2019